HORNELLSVILLE REGULAR TOWN BOARD MEETING

4 PARK AVE, ARKPORT, NY 14807

A regular meeting of the Town Board of the Town of Hornellsville, County of Steuben, State of New York, was held on May 14, 2024 at the Hornellsville Town Hall, 4 Park Avenue, Arkport, New York 14807 at 7:00 p.m. The meeting was called to order by Supervisor Broughton.

Present:	Dan Broughton, Supervisor
	James Giglio, Council Member
	David Oakes, Council Member
	Trisha Yanni, Council Member
Recording Secretary:	Jessica LaFrance, Town Clerk
Also Present:	Jason Emo, Highway Superintendent
	Debra Castle-Harvey, Bookkeeper
	Shannon Smith, Deputy Town Clerk
	Richard Scavo, Town Justice
Absent:	Robert Mauro, Council Member

The Pledge of Allegiance was cited, led by Dan Broughton, Supervisor.

Reports Submitted:

Town Clerk Report	April 2024
Justice Report	February 2024
	March 2024
Code Enforcement Report	April 2024
Highway Report	April 2024
Bookkeepers Report	Dated May 14, 2024
Supervisors Report	April 2024

Resolution 57-2024: Approval of the Minutes

Motion By: Oakes

Seconded by: Giglio

Resolved, that the regular minutes of April 9, 2024 be approved.

Ayes4Broughton, Giglio, Oakes, YanniNays0Absent1Mauro

Resolution 58-2024: Audit of Claims

Motion By: Oakes

Seconded by: Giglio

Resolved, that vouchers 133-167 totaling \$345,751.52 contained on Abstract 5 have been reviewed by the Town Board and are authorized for payment.

General Fund A	\$23,727.85
General Fund B	\$243.21
Highway Townwide DA	\$288,892.32
Highway Outside DB	\$388.14
Sewer District 1 SS1	\$21,500.00
Water District 1 SW1	\$11,000.00
Total	\$345,751.52

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Ayes4Broughton, Giglio, Oakes, YanniNays0Absent1Mauro

Resolution 59-2024: Supervisor's Report

Supervisor Broughton presented the monthly report on the Town's finances for the month of April 2024. The submitted report stated that the balance as of 03/31/24 was \$3,186,469.19. The town had an increase of \$300,041.65 and a decrease of \$430,615.98 leaving a balance as of 04/30/24 of \$3,055,894.86.

Motion By: Oakes

Seconded by: Giglio

Resolved, that the Supervisor's Report for April 2024 is accepted as submitted.

Ayes4Broughton, Giglio, Oakes, YanniNays0Absent1Mauro

Resolution 60-2024: Budget Amendments

Motion By: Yanni

Seconded by: Oakes

Resolved, that the following budget amendment is approved.

From		То		Amount
A599	Fund Balance	A1330.4	Tax Collection - Contractual	\$515.02

Ayes4Broughton, Giglio, Oakes, YanniNays0Absent1Mauro

Resolution 61-2024: Temporary Operating Permit Fee

Motion By: Yanni

Seconded by: Giglio

Whereas, Local Law 1-2024 Providing for the Administration and Enforcement of the New York State Uniform and Fire Prevention and Building Code specifies that Operating Permits shall be required for conducting any process or activity or for operating any type of building, structure, or facility stated in Section 10; and

Whereas, the Town Board desires to adopt a schedule of fees to include a fee for Operating Permits; and, be it

Resolved, that the Hornellsville Town Board adopts the following as an addition to the fee schedule for Building and Zoning permits in the Town of Hornellsville, effective immediately, and applicable to all current applications.

Schedule of Fees:

Temporary Operating Permits – \$100 per week of operation

Ayes	4	Broughton, Giglio, Oakes, Yanni
Nays	0	
Absent	1	Mauro

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Resolution 62-2024: Highway Personnel Machine Equipment Operator

Motion By: Giglio

Seconded by: Yanni

Whereas, the Highway Superintendent has advised of the need to hire a new Highway Department employee to fill a vacancy in the position of Machine Equipment Operator; and

Whereas, the Highway superintendent has solicited and considered candidates for said position, and has found Richard Scavo to have the knowledge, experience and qualities needed for such position, and he has further shown interest in working for the Town of Hornellsville and serving the community in that fashion; and be it

Resolved, that the Hornellsville Town Board, after due consideration, and upon the recommendation of the Highway Superintendent, does hereby authorize the hiring of Richard Scavo, as Machine Equipment Operator at the hourly rate of \$26.90 per hour, for 25 hours per week, to start on July 1, 2024, with health benefits in the amount of \$900.00 to be paid by the Town monthly.

Ayes4Broughton, Giglio, Oakes, YanniNays0Absent1Mauro

Adjournment:

With no further business, on a motion made by Yanni, seconded by Giglio, the meeting was adjourned at 7:51 p.m.

Ayes4Broughton, Giglio, Oakes, YanniNays0Absent1Mauro

Respectfully Submitted,

Jessica L. LaFrance Town Clerk May 16, 2024