4 PARK AVE, ARKPORT, NY 14807

A regular meeting of the Town Board of the Town of Hornellsville, County of Steuben, State of New York, was held on January 9, 2024 at the Hornellsville Town Hall, 4 Park Avenue, Arkport, New York 14807 at 7:00 p.m. The meeting was called to order by Supervisor Broughton.

Present: Dan Broughton, Supervisor

James Giglio, Council Member David Oakes, Council Member Trisha Yanni, Council Member

Recording Secretary: Jessica LaFrance, Town Clerk

Also Present: Jason Emo, Highway Superintendent Absent: Robert Mauro, Council Member

The pledge of Allegiance was cited, led by Dan Broughton, Supervisor.

### **Reports Submitted:**

Town Clerk Report December 2023

Town Clerk's 2023 Annual Report

Justice Report November 2023
Code Enforcement Report December 2023
Highway Report December 2023

Fire Reports

North Hornell Fire Dated January 8, 2024
South Hornell Fire Dated January 9, 2024
Bookkeepers Report Dated January 9, 2024

Supervisors Report December 2023

#### **New Business:**

Supervisor Broughton mentioned the passing of former Planning Board Chair, Joe Dick. On behalf of its members, the Town recognizes the significant contributions of Joe Dick over the course of his career and mourns his passing. Motion was made by Giglio, seconded by Yanni to allow Supervisor Broughton to purchase flowers from the celebration fund.

Ayes 4 Broughton, Giglio, Oakes, Yanni

Nays 0

Absent 1 Mauro

#### **Resolution 1-2024: Approval of the Minutes**

Motion By: Giglio Seconded by: Oakes

Resolved, that the minutes of December 12, 2023 be approved.

Ayes 4 Broughton, Giglio, Oakes, Yanni

Navs 0

Absent 1 Mauro

4 PARK AVE, ARKPORT, NY 14807

#### **Resolution 2-2024: Audit of Claims**

Motion By: Oakes Seconded by: Giglio

*Resolved*, that vouchers 375-404 totaling \$17,621.70 contained on Abstract 13 and voucher 1-14 contained on Abstract 1 totaling \$247,320.17 have been reviewed by the Town Board and are authorized for payment.

Abstract 13		Abstract 1	Abstract 1	
General Fund A	\$5,230.94	General Fund A	\$186,235.35	
General Fund B	\$144.10	General Fund B	\$950.00	
Highway Fund DA	\$11,298.75	Highway Fund DB	\$60,134.82	
Street Lighting District SL1	\$947.91			
Total	\$17,621.70	Total	\$247,320.17	

Ayes 4 Broughton, Giglio, Oakes, Yanni

Nays 0

Absent 1 Mauro

# Resolution 3-2024: Supervisor's Report

Supervisor Broughton presented the monthly report on the Town's finances for the month of December 2023. The submitted report stated that the balance as of 11/30/2023 was \$2,418,553.50. The town had an increase of \$286,185.80 and a decrease of \$290,105.05 leaving a balance as of 12/31/2023 of \$2,414,643.25.

Motion By: Giglio Seconded by: Yanni

Resolved, that the Supervisor's Report for December 2023 is accepted as submitted.

Ayes 4 Broughton, Giglio, Oakes, Yanni

Nays 0

Absent 1 Mauro

### **Resolution 4-2024: Budget Amendment**

Motion By: Giglio Seconded by: Yanni

*Resolved*, that the following budget amendment is approved.

From		То		Amount
A599	Fund Balance	A1355.2	Assessor – Equipment	\$70.25
A599	Fund Balance	A1410.12	Deputy Town Clerk – Personnel	\$600.00
A599	Fund Balance	A1620.1	Buildings – Personnel	\$19.68
A599	Fund Balance	A1620.4	Buildings – Contractual	\$463.08
A599	Fund Balance	A1620.41	Buildings – Utilities	\$377.70
A599	Fund Balance	A1650.4	Communications – Internet	\$151.48
A599	Fund Balance	A5132.4	Garage – Contractual	\$237.03
A599	Fund Balance	A5182.4	Street Lighting	\$136.75
A599	Fund Balance	A1920.4	Municipal Association Dues	\$69.00
B599	Fund Balance	B3620.4	Safety Inspection – Contractual	\$555.44
B599	Fund Balance	B9030.8	Social Security	\$55.70
DA599	Fund Balance	DA5142.1	Snow Removal – Personnel	\$12,239.02
DA599	Fund Balance	DA5142.4	Snow Removal – Contractual	\$2,118.96
DB599	Fund Balance	DB5112.2	Improvements – Equipment	\$24,500

### HORNELLSVILLE REGULAR TOWN BOARD MEETING

4 PARK AVE, ARKPORT, NY 14807

Ayes 4 Broughton, Giglio, Oakes, Yanni

Nays 0

Absent 1 Mauro

### Resolution 5-2024: Registrar of Vital Statistics

Motion By: Yanni Seconded by: Oakes

*Resolved*, that Jessica LaFrance be reappointed Registrar of Vital Statistics and shall be paid an annual salary of \$800.00 effective January 1, 2024.

Ayes 4 Broughton, Giglio, Oakes, Yanni

Nays 0

Absent 1 Mauro

# Resolution 6-2024: Deputy Town Clerk

Motion By: Giglio Seconded by: Oakes

*Resolved*, that Shannon Smith shall be Deputy Town Clerk as reappointed by Town Clerk Jessica LaFrance and shall be paid an annual salary of \$23,400.00 effective January 1, 2024.

Ayes 4 Broughton, Giglio, Oakes, Yanni

Nays 0

Absent 1 Mauro

# Resolution 7-2024: Deputy Registrar of Vital Statistics

Motion By: Oakes Seconded by: Giglio

*Resolved*, that Shannon Smith shall be Deputy Registrar of Vital Statistics as reappointed by Town Clerk Jessica LaFrance effective January 1, 2024.

Ayes 4 Broughton, Giglio, Oakes, Yanni

Navs 0

Absent 1 Mauro

# **Resolution 8-2024: Contract for Dog Control**

Motion By: Yanni Seconded by: Giglio

*Resolved*, that Supervisor Broughton is authorized to sign a contract with the Hornell Area Humane Society for dog control and shelter services, and shall be paid \$9,000 for their services for the year 2024.

Ayes 4 Broughton, Giglio, Oakes, Yanni

Nays 0

Absent 1 Mauro

4 PARK AVE, ARKPORT, NY 14807

## Adjournment:

With no further business, on a motion made by Mauro, seconded by Yanni, the meeting was adjourned at 8:06 p.m.

Ayes 4 Broughton, Giglio, Oakes, Yanni

Nays 0

Absent 1 Mauro

Respectfully Submitted,

Jessical L. LaFrance Town Clerk January 22, 2024